

Computer Resources Policy

The school has provided a large number of computers for use by pupils. They offer access to a vast amount of valuable information for use in studies, acting like an enormous extension to the school library, and will help pupils prepare for today's world.

The computers are provided and maintained for the benefit of all pupils. They are encouraged to use and enjoy these resources and to ensure that they remain available to all. Any damage, malicious alteration or inappropriate use of the computer equipment may harm their education and that of other pupils. To protect all in its care, the school must insist that pupils adhere to these rules for acceptable use of the equipment.

Computer Rules

- Pupils must not install, or attempt to install, programs of any type on a machine, or store programs on the computers, without permission.
- Pupils must not damage, disable or otherwise harm the operation of computers, or intentionally waste limited resources.
- Pupils will not use the network for commercial purposes – such as the buying or selling of goods or services.
- Pupils must not disclose their password to others, or use passwords intended for the use of others.
- Pupils making use of the network must do so in a way that does not harass, harm, offend or insult others.
- Pupils are expected to respect, and not attempt to bypass security in place on the computer systems. Accessing, copying, removing or otherwise altering other people's work, or attempting to alter the settings of computers is not acceptable use of the equipment.

Internet Rules

- Pupils must access the Internet only for study purposes or for school authorised/supervised activities.
- Pupils must not use the Internet to obtain, download, send, print, display or otherwise transmit or gain access to materials which are unlawful, obscene or abusive.
- Pupils are expected to respect the work and ownership rights of people outside the school, as well as other pupils and staff. This includes abiding by copyright laws.
- Pupils must not engage in chat activities over the Internet. This uses up valuable resources, which could be used by other people to benefit their studies.
- Pupils will not disclose personal information such as their address or telephone number to those who they contact through electronic mail.

Sanctions

- Violations of these rules will result in withdrawal of access to ICT resources.
- The school, in line with existing practice regarding inappropriate behaviour, may take additional action.
- For more serious violations, suspension or expulsion may be imposed.
- Where appropriate, the police may be involved or other legal action taken.